

STUDENT GUIDE TO JD/MBA CONCURRENT DEGREES PROGRAM

OFFERED IN CONJUNCTION WITH

SAN DIEGO STATE UNIVERSITY, COLLEGE OF BUSINESS ADMINISTRATION



NOTE: This student guide reflects changes made to SDSU's program requirements effective for students who matriculated at SDSU in the Fall of 2014 or thereafter. Students who enrolled with SDSU's MBA program prior to Fall 2014 should consult the earlier guide and advisors at SDSU with any questions regarding their MBA requirements.

(Rev. 10/14/14)

Overview

Students can earn a Juris Doctor (JD) degree from Thomas Jefferson School of Law (TJSL) and a Master of Business Administration (MBA) degree from San Diego State University (SDSU) in eight semesters. The objective of the concurrent degrees program is to prepare students who are competent in both law and business administration for advanced practice in many areas where the fields converge.

The program is designed for students to spend their first year in the JD program at TJSL and the second year at SDSU. Students take classes at both institutions during the last two years of the program. Each institution may grant credit for up to 12 units taken at the other school. A minimum of 39 units and a maximum of 45 units are required for the MBA degree. A minimum of 89 units are required for the JD degree. (For students who matriculated prior to January 1, 2013, and did not earn one required unit for the first semester Lawyering Skills course, the requirement is 88 units.) Students interested in earning joint JD/MBA degrees must review this student guide and apply as indicated in the last part of the guide.

Students taking courses at both institutions should be aware that no more than 17 units may be earned during any semester. In addition, the JD and MBA degrees must be earned in the same semester.

San Diego State University – College of Business Administration

The major goal of the MBA degree is to prepare students with diverse academic backgrounds for entry into general management positions in business and nonprofit enterprises. The MBA program stresses experiential learning through a culminating experience which encompasses either a consulting project or an integrative business simulation. Through group projects, presentations, and written reports, the MBA curriculum also emphasizes teamwork and professional skill development. Classes are scheduled in two traditional semesters running late August through early December and mid-January through mid-May. A limited number of graduate business classes are offered during the summer in either two six-week sessions or one twelve-week session.

Admissions

Applicants must conform to the application procedures for each institution. Because the sequence for the program is for students first to attend TJSL for two semesters, the expectation is that students will be admitted to TJSL and then apply to SDSU during their first year at TJSL. Students interested in applying for the concurrent degrees program must complete and submit the JD/MBA Application at the end of this Guide. If an applicant to TJSL wants a decision on admission to SDSU before deciding to attend TJSL, the applicant should consult with the SDSU Director of Graduate Business Programs.

Admission to SDSU's graduate program is competitive. The factors that are taken into consideration in the admission decision include the applicant's previous academic performance, the quality of the previous universities attended, scores on the Graduate Management Admissions Test (GMAT) or Graduate Record Examination (GRE), management experience, and the written application essay. References which validate experience will also be considered. An 80 (Internet based) TOEFL score is

normally required when English is not the student's principal language. Applicants must file an application and pay the application fee.

For more information, visit the SDSU College of Business Administration website:

<http://cbaweb.sdsu.edu/grad>.

Deadlines: For the Fall entering class, the MBA application deadline is March 1 for submitting an application on CSUMentor; April 1 for file completion. Applicants with questions should contact the Graduate Business Advisors at SDSU: Ms. Sarah Mercado, sarah.mercado@sdsu.edu, (619) 594-1008, for last names A-M; Ms. Kristie Dock, kdock@mail.sdsu.edu, (619) 594-4188, for last names N-Z.

GMAT/GRE

The GMAT or GRE is required for all applicants and should be taken before filing an application to the JD/MBA Concurrent Degrees Program. The GMAT and GRE are standardized assessment tests that measure basic verbal, mathematical, and analytical writing skills. They both consist of three sections: verbal reasoning, quantitative reasoning, and analytical writing.

Registration

You may schedule a GMAT or GRE appointment at any test center around the world. For the GMAT exam, register for an mba.com account and schedule an appointment at a test center near you at <http://www.mba.com/the-gmat>. The registration cost is \$250.00. There is a \$50 rescheduling fee if you reschedule more than seven days before your scheduled test date. If you reschedule within seven days of your scheduled test date, there is an additional fee of \$250. You may take the GMAT once every 31 calendar days and up to five times in a 12 month period.

To schedule a GRE test, visit <http://www.ets.org/gre> to register and find a test center near you. The registration cost for the GRE is \$185 and there is a \$50 rescheduling fee and a \$50 fee to change your test center.

Curriculum

SDSU: Specific Requirements for the Concurrent MBA Degree

The College of Business Administration requires 39-45 units. Between 30 and 33 of the total units required must be completed in residence at SDSU. Up to 12 units from TJSL may be accepted for transfer credit for programs of study. The SDSU requirements of the concurrent MBA are as follows:

1. Complete the following core of seven courses (21 units):

- BA 623 Statistical Analysis (3)
- BA 624 Organizational Behavior and Leadership (3)
- BA 625 Financial and Management Accounting (3)
- BA 626 Business Economics (3)
- BA 627 Marketing (3)

BA 628 Operations and Supply Chain Management (3)

BA 629 Financial Management (3)

Students may be waived out of one core course by the Director of Graduate Business Programs if the student has earned a bachelor's degree in that area. Equivalency is determined by content of the courses, institution at which the course was taken, grade received, and time since course was taken. In addition, a student is allowed to sit for one challenge exam to waive any of the courses above.

2. BA 630 Business Strategy (3 units).
3. Complete six units of electives if no or one core course was waived. Complete nine units of electives if two core courses are waived.
4. BA 795 Business Consulting or BA 796 Integrative Business Analysis or BA 799A Thesis (3 units).

TJSL: Specific Requirements for the Concurrent JD Degree

Students must complete a minimum of 89 units of coursework (for students who matriculated prior to January 1, 2013, and did not earn one required unit for the first semester Lawyering Skills course, the requirement is 88 units). The first year curriculum is prescribed for all students. After completion of these courses, students may take the remaining JD required courses and electives in any sequence they wish, subject to specific course prerequisites and any other requirements set forth in the Student Handbook. The TJSL requirements of the concurrent JD degree are as follows:

1. Complete the following required courses (58 units):

Business Associations – one semester (4)

Civil Procedure – two semesters (6)

Constitutional Law – two semesters (6)

Contracts – two semesters (6)

Criminal Law – one semester (3)

Criminal Procedure – one semester (3)

Evidence – one semester (4)

Lawyering Skills – one semester (1)*

Legal Writing – two semesters (7)

Professional Responsibility – one semester (3)

Property – two semesters (6)

Remedies – one semester (3)

Torts – two semesters (6)

*if you matriculated before January 2013 and successfully completed Lawyering Skills I without earning a unit for Lawyering Skills I, the required courses total is 57 units

2. Complete the Professional Skills Course Requirement.

3. Complete at least 64 units that are considered courses requiring attendance in regularly scheduled classroom sessions or direct faculty instruction under ABA Standard 311 and Interpretation 311-2. Specifically, students may include regularly scheduled classroom courses, credits earned in a skills course or law clinic, or credits earned in distance education. Note that the 64 units of regularly scheduled classroom sessions do not include field placement, co-curricular activities, or coursework at another institution of higher learning. Therefore, the units transferred from SDSU do not count toward this 64 unit requirement.
4. Complete at least one elective (or directed study) that satisfies the school's upper-level writing requirement.
5. If required, complete Pre-Bar Fundamentals or Legal Synthesis I during the last semester prior to graduation.
6. If required, complete courses as indicated under the Intensive Curriculum.
7. Complete a sufficient number of electives units to meet the 89 unit total (for students who matriculated prior to January 1, 2013, and did not earn one required unit for the first semester Lawyering Skills course, the requirement is 88 units). Up to twelve units of electives may be accepted from the 600-and-700 level courses offered by the College of Business Administration.
8. Students who transfer units from an approved concurrent degree program to TJSL may not register at TJSL for more than a total of five credit hours through the externship program in all semesters and summer sessions combined.
9. Concurrent degree students must complete the requirements for the JD and MBA degrees in the same semester.
10. Any other requirements provided for in TJSL's Student Handbook.

For examples of the programming by semester, see Exhibits 1 and 2.

Financial Charges and Financial Aid

Students are responsible for paying the tuition and fees charged by the respective schools. For the purposes of financial aid, students must complete and submit a Visiting Student Agreement to TJSL's Financial Aid Office when taking classes at both schools concurrently. Students generally apply for financial aid to their "home" institution. The home institution is categorized as the school where the student first began his or her matriculation. Only one of the institutions can be designated the "home" institution at any point in time. In most cases, the "home" institution is TJSL. If students are taking classes only at SDSU, SDSU would generally be the home institution for that academic year.

Students who attend summer school at TJSJL pay the per unit tuition for the number of units taken.

Registration Status at SDSU

The Registrar's Office at SDSU ensures that each student is assigned a day and time to register for classes online via SDSU's [WebPortal](#) system. Students are encouraged to use their WebPortal account to register on their assigned registration date and time to ensure they get the classes they need. It is the student's responsibility to make sure that they are cleared for registration prior to their WebPortal access date. Otherwise, the student may not be able to register for classes in a timely fashion.

Sharing of Transcript Information

Each student will be required to sign a release of transcript information that authorizes the exchange of transcripts between the two institutions.

Transcripts must be submitted for each semester the student is matriculating at SDSU. Transcripts should be sent to the TJSJL Registrar's Office.

Academic Good Standing

A student in the concurrent degrees program is expected to maintain good academic standing throughout their matriculation. Each school will determine the student's continuing status in their respective institutions. Either school may dismiss a student from their degree program.

A student dismissed by one of the schools may continue in the other school's program at the discretion of the second school.

School Administrators

The coordinators for the program are Dr. Nikhil P. Varaiya, the Director of Graduate Business Programs at SDSU (nvaraiya@mail.sdsu.edu), and Professor Linda M. Keller, Associate Dean for Academic Affairs at TJSJL (lkeller@tjssl.edu).

EXHIBIT 1

Example Program

JD/MBA Courses and Credits: By Year and School

Year I					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Civil Procedure I	4	Civil Procedure I	4	No CBA Courses	0
Contracts I	3	Contracts I	3		
Lawyering Skills	1	Lawyering Skills	1		
Legal Writing I	4	Legal Writing I	4		
Torts I	3	Torts I	3		
Total Semester Units: 15			Total Semester Units: 0		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Civil Procedure II	2	Civil Proc. II	2	No CBA Courses	0
Contracts II	3	Contracts II	3		
Legal Writing II	3	Legal Writing II	3		
Criminal Law	3	Criminal Law	3		
Torts II	3	Torts II	3		
Total Semester Units: 14			Total Semester Units: 0		
Total Year I Law Units: 29			Total Year I CBA Units: 0		

Year II					
TJSL			SDSU CBA		
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>		
No Law Courses	0	Statistical Analysis	3		
		Organizational Behavior & Leadership	3		
		Financial & Mgt. Accounting	3		
		Business Economics	3		
Total Semester Units: 0			Total Semester Units: 12		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>		
No Law Courses	0	Marketing	3		
		Operations & Supply Chain Management	3		
		Financial Management	3		
		Elective	3		
Total Semester Units: 0			Total Semester Units: 12		
Total Year II Law Units: 0			Total Year II CBA Units: 24		

Year III					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Constitutional Law I	3	Property I*	3	Business Strategy	3
Criminal Procedure*	3	Criminal Procedure*	3		
Evidence*	4	Business Associations*	4		
Property I*	3	Professional Responsibility*	3		
Total Semester Units: 13			Total Semester Units: 3		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Constitutional Law II	3	Constitutional Law I	3	No CBA Courses	0
Business Associations*	4	Evidence*	4		
Property II*	3	Property II*	3		
Electives	≤ 7	Electives	≤ 7		
Total Semester Units: ≤ 17			Total Semester Units: 0		
Total Year III Law Units: ≤ 30			Total Year III CBA Units: 3		

Year IV					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Internship	5	Constitutional Law II	3	Elective	3
Professional Responsibility*	3	Remedies*	3		
Remedies*	3	Internship	5		
Total Semester Units: ≤ 11			Total Semester Units: 6		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Electives	≤ 14	Electives	≤ 14	Culminating Experience	3
Total Semester Units: ≤ 14			Total Semester Units: 3		
Total Year IV Law Units: ≤ 25			Total Year IV CBA Units: 6		

Summary of Units From:	TJSL	SDSU CBA	Total
Year I	29	0	29
Year II	0	24	24
Year III	≤ 30	3	≤ 33
Year IV	≤ 25	6	≤ 31
Credits from "home institution"	≥ 77	33	110
Credits from "host institution"	12	12	24
Total Credits, JD, MBA, JD/MBA	≥ 89**	45	134

*Property I and II, Business Associations, Criminal Procedure, Evidence, Professional Responsibility, and Remedies are upper-year required law courses and may be taken during any semester in Years III or IV, consistent with other constraints of the Student Handbook, course prerequisites, and the JD/MBA program of study.

**For students who matriculated prior to January 1, 2013, and did not earn one required unit for the first semester Lawyering Skills course, the requirement is 88 units.

EXHIBIT 2

TJSL Courses Appropriate for SDSU MBA Electives

Administrative Law	International Taxation
Antitrust law	Internet Law
Arbitration Advocacy	Labor Law
Bankruptcy Law	Land Use Planning
Bioethics Seminar	Mediation
Biotechnology Seminar	Mediation, Advanced
Business Planning	Mediation, Clinic
Celebrity Advertising & Endorsements (2)	Music Law
Client Representation (2)	Natural Resources Law
Commercial Law	Negotiation Theory and Practice
Comparative Law	Patent Claim Drafting
Consumer Protection & Secured Credit	Patent Law Patent
Copyright	Litigation
E-Commerce Law	Payment Systems
Employment Discrimination	Sales
Employment Law	Secured Land Transactions
Entertainment Law	Securities Regulation
Environmental Law	Sports Law
Estate Planning & Taxation	Taxation, Federal Individual
Federal Criminal Law	Taxation, Business Organizations
Globalization & the Workplace Seminar	Telecommunications Law
Health Care Liability	Technology Licensing Law
Immigration Law	Trademark & Unfair Competition Law
Information Privacy Law (2)	Trademark Law, Advanced
International Business Transactions	Water Law
International Law	White Collar Crime
International Intellectual Property	Wills & Trusts
International Investment Law	World Trade Organizational Law

JD/MBA APPLICATION WITH SAN DIEGO STATE UNIVERSITY (SDSU)

Students must have completed one year of law studies and be in good standing. Read the Student Guide to the JD/MBA Concurrent Degrees Program and complete the attached application form.

Submit the required documentation listed below with the attached JD/MBA Application Form:

- The course title and unit value for each course(s) you wish to take, and
- The course description for each course(s) you wish to take, and
- Information on your acceptance to the MBA program at SDSU

Your request will not be considered if the above information is not attached to your Application Form.

If you are using financial assistance to fund the concurrent degrees program, you must contact the TJSL Financial Assistance Office to complete the proper paperwork.

At the completion of your visit at SDSU, you will need to request an official copy of your transcript be sent to the TJSL Registrar for final evaluation. Only units completed with a grade of “C” (not C-) or better will be transferred (grades are not transferred and do not affect grade point averages). Credit/No Credit courses are not allowed.

Please review the guidelines on maximum units of transfer credit in the Student Guide to the JD/MBA Concurrent Degrees Program. Units will be transferred and applied toward the 89 units required for graduation (for students who matriculated prior to January 1, 2013, and did not earn one required unit for the first semester Lawyering Skills course, the requirement is 88 units).

Please note: No more than 17 units combined between TJSL and SDSU may be taken in the same Spring or Fall semester or more than 8 units between TJSL and SDSU in the same Summer term.

JD/MBA APPLICATION – TJSL & SDSU

Please complete this form and submit it **with the required documentation** as stated in the attached instructions to Associate Dean for Academic Affairs Linda Keller to be processed.

Student Name: _____

Please indicate the semester and year you wish to enroll in the SDSU program:

Spring _____ Summer _____ Fall _____

Please list the course(s) and unit value you wish to take at SDSU:

Prior to submission students must read the Student Guide to the JD/MBA Concurrent Degrees Program. My signature below confirms I have read the Student Guide to the JD/MBA Concurrent Degrees Program in its entirety.

Student Signature: _____ Date: _____

Comments:

Approved by: _____ Date: _____